

# Madison County Schools

## Board of Education

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Artwork by Madison High Students 2004

## Superintendent

Ronald Wilcox, Ed. D.  
**Contact Information:**  
5738 US Highway 25/70  
Marshall, NC 28753  
Phone: 828-649-9276  
Fax: 828-649-9577

Dear Applicant:

Thank you for your interest in a position with Madison County Schools. Below, you will find an application for employment. As an applicant, if chosen for an interview, you may be asked to provide degree dated transcript(s) relevant to the open vacancy. If selected for employment, you will be required to submit Employment Forms, which include a Background Waiver Release, Drug Free Workplace Form, State/Federal Identification, a Health Examination Form, and other required pre-employment forms. Prior to employment, a full criminal background search will be conducted and all employment recommendations are subject to Madison County Board approval prior to an employee start date.

Your application will remain on file in the Personnel Office during the current school year only (July 1<sup>st</sup> – June 30<sup>th</sup>). If you choose to apply for a position, please be advised you may have to apply yearly to keep your records current.

Thank you, and if you have additional questions, please contact me:

Sincerely,

*Cindy M. Shores*

Madison County Schools  
Personnel Director  
[cshores@madisonk12.net](mailto:cshores@madisonk12.net)  
828-649-9276 ext. 232